# **Registration Form**

**Reply-Fax** 

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CNTi

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Computer. Netzwerk. Technik. iT-Training & Wireless LAN
I am interested in an on Site Training
I would like to take part in the following training:

Costs:

Euro

Topic:

Registration

Date:

Location:

Address participant:	Invoice address:
Name:	Order #:
Company:	Company:
Department:	Department:
Street:	Street:
Postal Code/City:	Postal Code/City:
Country:	Country:
Phone #:	Accounting clerk:
Fax #:	Phone #:
<u>e</u> -mail:	Fax #:
	e-mail:
Date and signature person in charge for costs	

### Subject to change without notice prices + 19% VAT

The enclosed GTC's apply to the training of the CNTi

# General trading conditions for trainings of the CNTi

#### Trainings

Training starts always at 9 a.m. and ends approx. at 4 p.m. Trainings only take place if at least 6 participants have registered for this training.

#### Registration

For all trainings a written registration is necessary, registrations by phone cannot be considered. The registration form of the company CNTi can be send by telefax or e-Mail. Since the number of participants is limited with each seminar, registrations are considered in the order of their entrance. The seminar contract comes off with the receipt of payment from the participant and written seminar confirmation of CNTi.

#### Cancellation / changing of training-date

The client can withdraw from the seminar contract, if an appropriate written explanation is received. In this case a handling charge of Euro 76.00 has to be paid.

With a refusal / a cancellation on the part of the participant from a seminar up to 15 working days before the beginning of the training the seminar fee for the participant is credited. With a resignation until 10 working days before the beginning of the training 30 % of the seminar fee have to be paid. With a resignation until 5 working days before the beginning of the training 60 % of the seminar fee have to be paid. Afterwards the full training fee becomes due.

If the participation is not possible or unreasonable in the case of a transfer of place and date of the training or a certified illness, then the participant has the right for transfer posting on a new date.

The right of both parties for the notice of the contract for important reason remains unaffected. An important reason is present with the organizer in particular if

- duly or economically portable execution of the training is not ensured to ways of not enough registrations and / or advisers by illness or from other not from the organizer to representing reasons are prevented.
- the participant disturbs the training course expiration several times despite warning or does not participate regularly at the instruction units, if he damages or destroys equipment of the education center or if for other reasons which he is the reason for the further participation for the organizer and / or adviser or other participants is not reasonable.

#### Payment

The seminar fees are to be paid in advance. Payments must have been received before CNTi confirms the seminar.

Only occasional participation in the training course meetings does not entitle to a reduction of the seminar costs.

With delay of payment the organizer is entitled to keep the participant away from the training course enterprise.

Documentation in English language are included in the price. The course is held in English or German language.

#### Training contents

The seminar contents is specified in the documents and on the webside. In order to become fair to our high claims of quality to the seminars and to achieve with the participants an optimal admission of new knowledge to, our coaches can adapt training course contents individually to the needs of the group in individual cases. The participants are asked to make themselves familiar with the prerequisites for the seminar before registration.

#### Certificate of participation

Each participant receives a certificate of participation personally issued on him at the end of the seminar certifying the successful participation, if the time of participation has been at least 80%.

#### Seminar documents

All rights on training course documents of the organizer remain with him. Each reproduction / duplication of training course documents and the training course software – also in part – in any kind of form or the passing on of material required for training purposes to a third party for the purpose of the reproduction / duplication without previous agreement of the organizer is inadmissible. Copyright notices, registered trade marks or brand names may not be removed.

#### Payment of damages

Should a seminar not take place in case of illness of the coach, higher force or other circumstances and events which cannot be accounted for by the organizer no requirement on execution of the meeting exists. In such cases the organizer cannot be made liable for the replacement by travel and overnight expenses as well as by loss of working hours. Generally applies, that the organizer is only liable in case a seminar does not take place because of resolution and of rough negligence.

#### Salvatori clause / area of jurisdiction

The general trading conditions remain obligatory also with legal inefficacy of individual conditions in their remaining parts. For all present and future requirements from the business relation is exclusively the area of jurisdiction of Gummersbach, Germany.

Changes and additions of the trading conditions require the form of writing in all cases.